

Parent Concerns Statement Builder

Turn observations and priorities into a concise statement for the IEP team

Use this structure

Strength: Begin with what the student enjoys, does well, or uses successfully. **Concern:** Describe the observable difficulty and its educational impact. **Evidence:** Add examples or data. **Request:** State what you want the team to discuss, assess, or consider.

Draft your statement

Student strengths	
Primary concern	
Examples or data	
Impact at school or home	
What I want the team to consider	

Quality check

- I used specific, neutral language.
- I separated facts from assumptions.
- I connected concerns to access, participation, progress, or independence.
- I identified the discussion or action I am requesting.

Important: This educational resource provides general information and is not legal advice or legal representation. Special education procedures and timelines may vary by state. Review your state safeguards and consult a qualified professional about your circumstances.

Primary reference: Individuals with Disabilities Education Act regulations, 34 CFR Part 300, and U.S. Department of Education IDEA resources at sites.ed.gov/idea.